

**CORONAVIRUS FINANCIAL ADVISORY SUB-COMMITTEE
REGULAR MEETING
AGENDA – November 2, 2020 – 3:30 p.m. MST
State Controller’s Office
4th Floor, Syringa Conference Room**

Available through WebEx
Meeting number: 133 449 4730
Password: aWgaENTn673

<https://idahosco.webex.com/idahosco/j.php?MTID=m0a35bf80f3901edc4ace8eca8c2636f1>

Join by video system
Dial 1334494730@idahosco.webex.com
You can also dial 173.243.2.68 and enter your meeting number.

Join by phone
+1-415-655-0001 US Toll
Access code: 133 449 4730

CONSENT AGENDA

1. MINUTES – ACTION ITEM

Approval of official minutes for the meeting of the CFAC Subcommittee on October 13, 2020.

REGULAR AGENDA

2. Idaho State Police – ACTION ITEM (held from 9/28/2020 meeting)

(CFAC-386) Request for personnel expenses. For the total amount of **\$9,249.40**. Request includes: Personnel for Set up computers for working at home, additional time spent on payroll processing, monitoring COVID PPE and delivery, COVID additional HR tasks, and COVID budget calculations. Note: additional documentation provided for HR tasks.

3. City of Meridian – ACTION ITEM

(CFAC-680) Request for reimbursement of expenses. For the total amount of **\$2,483.20**. Request includes: Standalone Fueling system in case of fuel unavailable for Public Safety Departments. Note: all other expenses meet US Treasury guidelines for eligible expenses.

4. Ada County – ACTION ITEM

(CFAC-726) Request for pre-approval of expenses. For the total amount of **\$52,296.00**. Request includes: Meals for jurors. Deliberations can run from the end of the trial to midnight. To ensure that jurors are not tainted and to protect the nature of the proceeding, jurors cannot be around other individuals, as it could lead to a mistrial.

Note: all other expenses meet US Treasury guidelines for eligible expenses.

5. Eastern Idaho Health District – ACTION ITEM

(CFAC-760) Request for pre-approval of expenses. For the total amount of **\$10,000.00**. Request includes: Mass Vaccination App to register, document, report on Immunizations assisting in contactless processes as much as possible for current immunization needs as well as future need. Note: all other expenses meet US Treasury guidelines for eligible expenses.

6. City of Shelley – ACTION ITEM

(CFAC-770) Request for pre-approval of expenses. For the total amount of **\$66,241.00**. Request includes: To remodel our city hall and DMV office to provide social distancing for our customers to reduce the transmission of COVID-19.

7. City of Rexburg – ACTION ITEM

(CFAC-783) Request for pre-approval of expenses. For the total amount of **\$14,950.00**. Request includes: Licensing with E-force for (CAD) Computer Automated Dispatching and (RMS) Records Management System to allow Rexburg Police Officers to communicate with each other and with the Madison County Sheriff's Department regarding potential COVID-19 cases that are present at a situation they are responding to.

8. Gem County – ACTION ITEM

(CFAC-799) Request for pre-approval of expenses. For the total amount of **\$10,862.85**. Request includes: The Gem County Sheriff's office is seeking approval to purchase body cameras with Cares Act funds.

9. City of Lewiston – ACTION ITEM

- a. (CFAC-811) Request for pre-approval of expenses. For the total amount of **\$5,547.00**. Request includes: This thermal imaging camera allows for increased social distancing of the fire personnel when checking temperatures on call or for gatherings and has a search and rescue mode of 10+ feet.
- b. (CFAC-816) Request for pre-approval of expenses. For the total amount of **\$45,971.00**. Request includes: The City of Lewiston and Nez Perce County are joint owners of our Lewiston-Nez Perce County Regional Airport. It became apparent that our passenger security lounge wasn't large enough to maintain social distance protocols and that it was necessary to enlarge another area to accommodate travelers who have gone through security to maintain social distancing while they wait for their flight. Our request is for safety supplies/equipment is to facilitate this and keep travelers safe while they are in our airport. We expect travel numbers to grow as we head into the holiday season.

10. City of Caldwell – ACTION ITEM

- a. (CFAC-826) Request for pre-approval of expenses. For the total amount of **\$37,462.06**. Request includes: The City of Caldwell Fire Department has a 2nd fire training room located in downtown Caldwell at 205 S 6th Ave. This training room does not currently have the audio/visual equipment needed to provide fire training online via zoom or other connection software. The Fire Department also has two conference rooms located at Fire Station#1 and at 205 S 6th Ave in the downtown building that are not equipped with audio/visual equipment or software to allow for video meetings or conferencing. In order to comply with social distancing requirements during the COVID pandemic and continue provide training, conferences, and needed meetings this equipment will be needed. The cost to equip the 2nd fire training room will cost approx. 25,635.37. The cost to equip the two conference rooms will be approx. 11,826.69 for both rooms. (Approx. 5,9163.35/ea.)
- b. (CFAC-857) Request for pre-approval of expenses. For the total amount of **\$17,838.00**. Request includes: The city owns and operates the Purple Sage Golf Course. This course provides recreation to the citizens of Caldwell and outlying areas. Due to the COVID19 pandemic we have made changes to ensure social distances and reduce the spread of

COVID while continuing to stay open to the public, yet the bathrooms still need to be upgraded to include sensor fixtures to allow for a touchless environment. Toilets, faucets, urinals, and drinking fountains will be have sensors installed. This will create a more sanitary environment and help decrease the spread of COVID19.

11. City of New Meadows – ACTION ITEM

(CFAC-863) Request for pre-approval of expenses. For the total amount of **\$11,995.00**. Request includes: More robust website which provides better transparency, additionally this proposal would have an agenda management software which would allow staff to work remotely as necessary. The proposal also includes a self-publishing software that is more responsive when city codes are changed. This is also a content management software which allows for cloud-based documents to be public facing or internal.