

**CORONAVIRUS FINANCIAL ADVISORY SUB-COMMITTEE
MINUTES – August 24, 2020 – 3:30 p.m. MST
State Controller’s Office
4th Floor, Syringa Conference Room**

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The regular meeting of the Subcommittee to the Coronavirus Financial Committee was called to order at 700 W State Street, 4th floor, Syringa Conference Room, Boise, Idaho, at 3:31p.m. pursuant to Idaho Code §67-2002 and by order of the chair.

The following members were present: Chairman Joshua Whitworth, David Fulkerson, Division of Financial Management by phone; Kelley Packer, Association of Cities by phone; Mr. Grigg, Association of Counties by phone.

Also present were Annette Valenzuela, Amber Shantz, State Controller’s Office; John Iasonides, State Controller’s Office by phone; Marv Hagedorn, Tracy Schaner, Paul Spannkebel, Veteran’s Services by phone; Pam Barton, Claine Skeen, Boundary County by phone; Jack Johnson, Kristina Glascock, Donny Newman Twin Falls County; Mayor Deborah Kling, Doug Racine, City of Nampa by phone; John Taylor, Department of Labor by phone; Pat Riley, Northern Lakes Fire District by phone; Chris Way, Jesse Morrow, Kootenai County Fire and Rescue by phone; Jared Empey, City of Kunaby phone; Rebecca Squires, Jefferson County by phone.

CONSENT AGENDA

1. Minutes – ACTION ITEM

Approval of official minutes for the meeting of the CFAC Subcommittee on August 3, 2020.

Resolution: Kelly Packer (Idaho Association of Cities) made a motioned to approve the minutes from the CFAC Subcommittee on August 3rd, 2020. Seth Grigg (Idaho Association of Counties) seconded the motion. The motion carried on a unanimous voice vote.

REGULAR AGENDA

2. Division of Veterans Services – ACTION ITEM

a. (CFAC-380 and CFAC-447) Request for pre-approval of expenses. For the total amount of **\$3,712,758**. Request includes: Permanent construction and retrofitting of the three State

Veterans nursing facilities to allow for proper COVID-19 screening and/or testing of visitors, contractors, and staff with separate entrances and exits to prevent and mitigate the spread of the virus. The project has a completion deadline of December 30, 2020.

Discussion: Marv Hagedorn (Chief Administrator, Veteran Services) stated there are currently tents set up in front of the Pocatello and Lewiston homes as well as temporary sheds in front of the Boise homes. During the winter months the tents and temporary shelters will not suffice. Since they will possibly be dealing with COVID for a matter of months if not years, they will need to change the way they do business. Ms. Packer explained her reservation on this item since it is a temporary fix on a permanent structure and struggles with it falling under the guidelines set. Mr. Hagedorn said he shared her concern and had hoped to see more treasury guidelines regarding renovations. Mr. Grigg explained this request seemed like what CFAC had approved with Juvenile Corrections. David Fulkerson (Division of Financial Management) said he was comfortable with approving this request because it is a high-risk medical facility. Since there was no other option he was willing to approve.

Resolution: Mr. Grigg made a motion to approve 2a. Ms. Packer seconded the motion. The motion carried on a unanimous voice vote.

3. City of Kuna – ACTION ITEM

a. (CFAC-382) Request for pre-approval of expenses. For the total amount of \$45,000. Request Description: To assist city employees to avoid employment disruptions due to school scheduling or cancellation changes due to COVID-19. Due to the ongoing changes in online and in person learning in large groups at the schools, the potential to lose employees becomes a concern as they need to care and educate their children. Hiring of a temporary employee who can effectively answer student questions and assist with tutoring of students. This employee allows current City employees to remain employed due to school closures or school scheduling changes on account of.

Discussion: Mr. Whitworth explained the City of Kuna had requested to withdrawal their request.

Resolution: Mr. Whitworth granted this request.

4. City of Nampa Services – ACTION ITEM

a. (CFAC-450) Request for pre-approval of expenses. For the total amount of \$200,000. Request includes: requesting to supplement the day care capacity for at risk children at the Nampa Boys and Girls Club. Proposal includes day care reimbursement costs of up to 110.00 per child per week for children referred to the Nampa Boys and Girls Club by the Nampa School district. If approved, this would provide day care for 227 kids for up to 8 weeks OR for more children for fewer weeks.

Discussion: Doug Racine (Financial Director, Nampa) explained the request is intended as mentioned to provide at risk children with daycare capacity. There are many families with the confusion in back to school, and there are families struggling with places to take their kids while they work. Mr. Whitworth stated he understood the desire to support nonprofit and to ensure that kids have places to go but asked if this was a program for a municipal grant option. Mr. Racine said that action has a cap of \$15,000 so that would make it difficult to meet the need. The other challenge is timing. By the time they went down a different avenue the need would have been possibly passed and they would have missed an opportunity to help children really struggling. Mr. Whitworth explained that the CFAC team would be reaching out to help provide more information

regarding the municipal grant. Ms. Packer asked for an update from the State Controller's office regarding those applying for the grants. Mr. Whitworth said he would get her that information.

Resolution: Mr. Whitworth made a motion to move item 4a to the municipal grants option. Ms. Packer seconded the motion. The motion carried on a unanimous voice vote.

5. Twin Falls County – ACTION ITEM

a. (CFAC-388) Request for pre-approval of expenses. For the total amount of \$2,018,136. Line item includes: Temporary COVID-19 Isolation Ward for TF County Detention Center. The expansion of the detention center is expected to include large dormitory-type areas that will temporarily be used as a COVID-19 isolation ward. The area will be used for housing, quarantining, and treating COVID positive inmates. If those COVID positive inmates are well enough to attend virtual court hearings or meet virtually with their attorneys, the space can also be used for teleconferencing.

Discussion: Jack Johnson (County Commissioner, Twin Falls) stated they currently have a 194-bed facility with 260 inmates. On any given day they are 70-90 inmates sleeping on the floor. They had 180 positive cases for COVID and this created a huge problem since you cannot socially isolate in jail. Mr. Johnson explained they would like to use this money for temporary houses to be used for quarantine. The additional amount would update their ventilation systems. Mr. Grigg stated his opinion was like his opinion with Veteran's Affairs. They are very similar and the audience is captive and high risk. This is a real challenge, and we need the ability in these facilities to be able to isolate inmates to prevent further spread. Mr. Whitworth wanted to make it clear the hard-dead line is December 30th and completion is an important factor of receiving funds.

Resolution: Mr. Grigg made a motion to approve 5a. Mr. Fulkerson seconded the motion. The motion carried on a unanimous voice vote.

6. Kootenai County Fire and Rescue – ACTION ITEM

a. (CFAC-381) Request for preapproval of expenses. For the total amount of \$344,469.57. Request includes: Construction for a new Department Operations Center (DOC) to help be equipped with the right tools for a pandemic like this. Also, since there is now a high demand on more PPE and more need for sanitation equipment, we are submitting for PPE and equipment to fill these needs.

Discussion: Chief Chris Way (Kootenai County Fire & Rescue) explained to the committee this request would consist of 12 different projects. Some of those included new secure doors, decontamination mats, overalls for personnel, bottles of hand sanitizer, disinfectant sprayers, portable radios, reusable face masks with disposable filters, gowns, face shields, and other misc. items. Mr. Whitworth shared he had little concerns with items 2-10 as they deal with sanitizing, cleaning, and PPE. However, would like more information on the other items such as walls and security guards. Mr. Way explained someone could currently walk one of three ways and be in staff offices with no restrictions and they have people in that building daily. Mr. Whitworth stated he was unsure if item number 11 fell under guidelines but would be willing to move forward with items 1-10. Ms. Packer stated she also struggled with approving item number 11.

Resolution: Mr. Whitworth made a motion to approve items as described as 1-10 but remove items defined as the Ops center. Packer seconded the motion. The motion carried on a unanimous voice vote.

7. Northern Lakes Fire District – ACTION ITEM

a. (CFAC-366) Request for pre-approval of expenses. For the total amount of \$135,365.

Request includes:

- The District plans to purchase and have installed LVP audacity material flooring that allows for proper sanitization and decontamination in fire station offices, public reception areas and crew sleeping quarters.
- The District plans to purchase proximity door locks & key cards that will secure NLFD facilities and allow proper social distancing from the general public during the COVID-19 pandemic crisis.
- The District plans to contract for construction that will separate living quarters at fire station in order to provide recommended social distancing for personnel while on duty during the COVID-19 pandemic. Currently, crews are not able to adequately social distance in accordance with CDC, PHD recommended guidelines.

Discussion: Pat Riley (Fire Chief, Northern Lakes Fire District) articulated items number 1 and 3. He stated this request coincides with the completion of dorm rooms. Employees are there for 48 hours at a time and then charged with responding to high risk patients. The building has a simple entrance and the public is not locked out. The locks would help them control who can come in. Mr. Whitworth questioned the flooring material since it may not meet the line of necessity. The doors and key cards have been approved in the past so there is validity there. With regards to the living quarters, he was not sure capitol improvements meant that. Mr. Whitworth reminded the committee that any approval of capitol expenditures will be under the eye of the inspector general when they audit. Mr. Fulkerson stated they need a better understanding of the cost of construction and to seek guidance from someone in the legal profession.

Resolution: Mr. Fulkerson made a motion to approve the doors and put the other items on hold. Mr. Grigg seconded the motion. The motion carried on a unanimous voice vote.

8. Jefferson County – ACTION ITEM

a. (CFAC-318) Request for preapproval of expenses. For the total amount of \$81,973.50.

Request includes: Throughout the pandemic response, it has been discovered that the current mapping is inadequate to the needs to promote general health and safety in our community as well as preserve the health of critical employees, including first responders. This project proposes to provide Jefferson County with high-resolution mapping that will be utilized by multiple agencies, including Public Health, EMS/Fire, Law Enforcement, and County Government in the following ways:

- Planning for construction of temporary medical facilities, if surge capability is needed
- Identifying and planning for Points of Distribution as prophylactic measures become available
- Identifying and planning for the safe distribution of food and other care items to vulnerable populations
- Mapping of new construction for the benefit of emergency response
- Identification of best ingress/egress routes for first responders to protect from COVID-19 exposure in homes, businesses, and congregate living facilities.
- Ability for building officials, property tax appraisers, and community planners to telework as they can utilize high resolution imaging in lieu of in-person site visits

Discussion: Rebecca Squires (Project Manager, Jefferson County) explained their county is one of the fastest growing counties in the state of Idaho. They need to plan for future points of distribution. They also need to be able to plan for security. It's very critical they be able to point out parking, egress, points of entrance, and other misc. things. Whitworth, struggling to see how this fit in the mitigation line for the current pandemic. What they are trying to do is a valid long term need for a county and organization to pursue but he just couldn't see the benefit to this

current pandemic. Ms. Squires, the profile of the county has changed so much. It concerns her that there are new buildings they know nothing about. Ms. Packer stated she could see how it helps with emergencies overall but does not see how this meets the requirements they are trying to uphold.

Resolution: Mr. Whitworth made a motion to deny 5a. Ms. Packer seconded the motion. The motion carried by unanimous voice vote.

9. Department of Labor– ACTION ITEM

a. (CFAC-321) Request for pre-approval of expenses. For the total amount of \$67,617. Request description: Increase local office security by installing security cameras and duress/panic buttons.

Discussion: John Taylor (Financial Executive Officer, Department of Labor) explained this was an additional request for security cameras and panic buttons. They realized the security cameras would be too much work right now so they would like to withdrawal the cameras from the request but would like to keep the panic buttons request. This would allow employees the ability to press a button when a customer is agitated and it would notify security and other staff. The total cost would be \$6,600 for duress and panic buttons. Ms. Packer stated she does not see how this is any different than any other day and asked how this addressed COVID. Mr. Taylor explained things are different at this time and that they have been spotlighted in the news media so heavily and pictured as the evil government that's not giving money out. He explained that they have always had issues, but it has never been escalated to this degree and it's because of COVID. Mr. Whitworth said this time is so difficult on many but that he felt like this was more of a security request and it does not mitigate connection between people but more of a response to the unrest and it is not in the guidance to respond to security measures.

Resolution: Mr. Fulkerson made a motion to deny 9a. Mr. Grigg seconded the motion. The motion was carried on unanimous voice vote.

10. Boundary County – ACTION ITEM

a. (CFAC-361) Request for pre-approval of expenses. For the total amount of \$43,272. Request Description: Pre- Approval of (6) Roll Off Dumpsters, for Safety of public Sanitation Workers and the general public.

b. (CFAC-326) Request for pre-approval of expenses. For the total amount of \$9,400. Request Description: Payroll and benefits costs for a Courthouse Monitor.

Discussion: Claine Skeen (Solid Waste, Boundary County) explained to the committee they currently do not have enough dumpsters to meet the community's needs. This would create a safer working environment as well.

Resolution: Mr. Fulkerson made a motion to approve 10a. Ms. Packer seconded motion. The motion carried on unanimous voice vote.

Discussion: Pam Barton (Boundary County) stated they were asking for funding for the courthouse monitor since it was not in their budget. It monitors the coming and going as per the mandate by the Supreme Court.

Resolution: Ms. Packer made a motion to approve 10b. Mr. Whitworth seconded the motion. The motion carried by unanimous voice vote.

Mr. Whitworth moved to adjourn the meeting. Ms. Packer seconded the motion. The meeting adjourned at 5:10 p.m.